

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON JUNE 8, 2022 AT THE TIME OF 12:00 NOON, PRUSUANT TO NOTICE.**

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**BOARD OF TRUSTEES PRESENT**

**SONDRA SMITH – CHAIR  
BLAKE ROEMMICH – VICE-CHAIR  
RONALD SPERRY - TRUSTEE**

**OTHERS PRESENT**

**MARK BELL – ATTORNEY  
BRAD M POWELL, DISTRICT MANAGER  
CATHY KINGSBURY, TREASURER  
BRENT E CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK  
RICK CECALA – OPERATIONS SUPERVISOR**

Meeting was called to order at 12:05 PM by Chair Ms. Smith.

**1. PUBLIC COMMENTS/CERMONIES/PRESENTATION**

- a. No one in attendance.

**2. MINUTES – APPROVAL**

- a. **Upon motion** made by Mr. Sperry, seconded by Mr. Roemmich and passed unanimously, the Board accepted the May 11, 2022 minutes as corrected.

**3. ATTORNEY REPORT**

- a. Mr. Bell reported he is involved with the Association of Special Districts creating a template policy for a standardized policy which relates to GRAMA production, systems maps, and GIS information. Mr. Bell will bring this item back at a later date.

**4. GENERAL MANAGER/ENGINEERING REPORT**

- a. Mr. Powell reported on the status of the vehicles the District has on order:
  - Peterbilt Vactor delivery date is tentatively November 2022.
  - 2022 F350 Super Duty has been on order since August 13, 2021 and there is not a confirmed date for delivery.
  - 2022 F150 Lariat is scheduled to be built first week of July; should arrive in August.

- b. Mr. Powell reported on the status of the Impact Fee Facilities Plan stating Bowen & Collins sent a request for payment in the amount of \$4,200 which has been paid. Mr. Powell stated Bowen & Collins sent a draft copy of the Impact Fee Facilities Plan and Mr. Powell included a copy of the executive summary and gave both to the Board.
- c. Mr. Powell updated the Board on the Manhole Rehabilitation Project stating C&L continues to work on Project 3 (Sam's Club). C&L has pulled off the job, as planned, while they are waiting for pipe lining material to be delivered. C&L plans to be back on the project the middle of June.

The District's operators have identified 10 additional manholes that are in need of rehabilitation and Mr. Powell will add them to the C&L contract.

- d. Mr. Powell updated the Board on the District's phone system replacement. At the May board meeting the Board directed Mr. Powell to research replacing the District phone system as it is outdated.

Mr. Powell contacted Allstream and Valcom concerning a new cloud-based phone system. Mr. Powell set-up on-line demonstrations from both companies and after the demonstrations it was determined that Allstream gave a more complete and organized presentation.

Mr. Powell received quotes from both competitors:

- Allstream's quote is \$471.65 per month which includes a monthly charge for each phone, ranging from \$6.00 to \$14.00 each and Allstream also quoted \$314.15 a month without the phones. The quotes also includes a one-time initial charge of \$449 for set up.
- Valcom's quote is \$314.85 a month and it included a \$1 per month charge for entry level phones (Valcom said they cannot get the phones). Valcom did not include any start up charges in their quote.

Mr. Powell researched ordering the Mitel phones from Amazon and found buying the same phones quoted would be less expensive if purchased from Amazon.

Mr. Powell reported the District still has one year left on our contract with Allsteam and if we go with Valcom we would have to buy out the contract from Allstream at an estimated cost of \$5,000. If the District went with Allstream the existing one-year contract (\$5,000) would be eliminated since Allstream is our current provider.

**Upon motion** made by Mr. Roemmich, seconded by Mr. Sperry and passed unanimously, the Board directed the General Manager to purchase the Mitel phones from Amazon or any place the District can get the phone for the best price.

- e. Mr. Powell reported, as requested, from the May board meeting concerning the CIPP Lining Project using UV curing. Mr. Powell met with Aqua Engineering and Aqua Engineering will put together a bid package for the lining.

Mr. Powell had a preliminary talk with JWO (engineers) regarding the Union Wood Project and will follow up with them soon.

- f. Mr. Powell stated Department of Water Quality requested the District fill out a Municipal Wastewater Planning Program Annual Report and have the District's Board approve the report.

**Upon motion** made by Mr. Roemmich, seconded by Mr. Sperry and passed unanimously, the Board approved the Municipal Wastewater Planning Program Annual Report.

## 5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

**Upon motion** made by Mr. Sperry, seconded by Mr. Roemmich and passed unanimously, the Board ratified the May 2022 cash disbursements for \$266,210.23.

## 6. OFFICE REPORT

- a. Ms. Kingsbury reported she had gotten with Mr. Syme, the District's GIS Specialist, and he received a map from the County showing the District's boundary. Mr. Syme overlaid our map with the County's and found there was a discrepancy on the boundary and which sewer district should be receiving the mill levy property tax money for sewer services.

Ms. Kingsbury talked with the other sewer districts involved and it was agreed we are serving the properties and we should be collecting the mill levy.

**7. CHIEF FINANCIAL OFFICER**

- a. Mr. Christensen reported that each year the District is required by the Utah Code to adopt and report the District’s certified tax rate on or before June 22nd. This Certified Tax Rate will be used by Salt Lake County to levy property taxes on the properties within the District’s boundaries.

The Salt Lake County Auditor’s Office provides the District with a certified tax rate, which has been adjusted from last year’s rate to provide about the same property tax revenue, before adding property tax revenue from new growth. The Certified Tax Rate should drop again from last year’s rate as property values have increased.

Mr. Christensen informed the Board that he checked just before the meeting on the Salt Lake County Auditor’s website and they had not updated or posted the District’s certified tax rate for this year. Therefore, Mr. Christensen recommended that the Board adopt the Certified Tax Rate that will be calculated by the Salt Lake County Auditor’s office as shown on their website (Taxrates.Utah.Gov) for the District in June 2022.

**Upon Motion** made by Mr. Roemmich, seconded by Ms. Sperry and passed unanimously, the Board approved Resolution 22-06-08 to establish and adopt a Certified Tax Rate that will be calculated June 22, 2022 by the Salt Lake County Auditor’s office as shown on their website (Taxrates.Utah.Gov) for the purpose of levying taxes within the District for the year 2022.

**8. SUPERVISOR’S REPORT**

- a. Mr. Cecala reported things are still slow in the District due to material shortage. Mr. Cecala reported on a new project in the District at 900 E Bourdeaux a medical and office building. Another project in progress is Sunset Gardens at 380 East 7200 South; there is a fence around the existing homes which will be torn down and new homes built.

**9. TRUSTEES**

- a. No Report

**10. CLOSED MEETING**

- a. No Closed Meeting

**ADJOURN:** Upon unanimous vote by the Board, the meeting was adjourned at 12:47 PM. The next Board meeting is July 13, 2022 at Noon.