

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON JUNE 13, 2018 AT THE TIME OF 12:00 NOON, PRUSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

**QUINN SPERRY - CHAIRMAN
SONDRA SMITH
BLAKE ROEMMICH**

OTHERS PRESENT

**BRAD M. POWELL, DISTRICT MANAGER
CATHY KINGSBURY, TREASURER
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK
MARC JONES, OPERATIONS SUPERVISOR
DOUG FOLSOM – UTAH LOCAL GOVERNMENT TRUST**

Meeting was called to order at 12:08 PM by Chairman Quinn Sperry.

1. PUBLIC COMMENTS

No one in attendance

2. PRESENTATION – 2017 TAPP AWARD

Mr. Sperry welcomed Mr. Folsom with Utah Local Governments Trust to the meeting. Mr. Folsom presented the District with the 2017 Trust Accountability Award. Mr. Folsom stated the District has in-place an active safety program, risk management, self-inspection, driver's qualification, and maintenance programs. This is the fourth year the District has been presented this award. Mr. Folsom would like to congratulate the District for a job well done.

3. MINUTES

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the minutes of the Board Meeting held on May 16, 2018 as corrected.

4. GENERAL MANAGER'S REPORT

- a. Mr. Powell updated the Board on the status of the vehicles; the 2017 Silver F-150 has been advertised on KSL Cars with the asking price of \$43,500. As of today there has not been any bids submitted, closing date for bids is June 20, 2018 at 3:00 PM.
- b. Mr. Powell stated he has been working with Mr. Bell on a Request for Qualifications (RFQ) for an engineering firm or firms. Mr. Powell and Mr. Bell would like the Board's concurrence on the general way the RFQ is worded. Mr. Sperry stated the draft looks good and it is the way the Board had requested Mr. Powell to proceed.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the draft RFQ with changes that will be made by the General Manager and the District Attorney.

- c. Mr. Powell stated the Utah State Procurement Division recently invited solicitations from vendors to supply CCTV camera equipment on a Utah State Contract. Several vendors were contacted to submit proposals but only three vendors responded. The three vendors are: RS Technologies, Cues and EnviroSight. After going through the scoring process, only two of the vendor's equipment will be offered contracts for the State Contract: RS Technologies and EnviroSight.

Mr. Powell stated there are three ways the District can go: 1) stay as we are and stay with CUES, 2) put out a Request for Bid, or 3) go with the Utah State Contract.

- d. After a discussion on the CCTV, Mr. Powell would like to talk to all the District's operators and get their input on what equipment they would like. Mr. Powell will talk to the employees and if they are in agreement. Mr. Powell would like go with CUES and order new cameras.

Upon Motion made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to have the General Manager talk with employees and if they are in agreement the District will order two cameras through CUES.

- e. Mr. Powell stated that this time of year things slow down and many times in the past we have cancelled the July meeting. After a brief discussion it was agreed to cancel the July meeting.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved to cancel the July 11, 2018 Board Meeting.

5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the May 2018 cash disbursements for \$231,926.44

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the May 2018 employee earnings for \$65,450.

6. OFFICE REPORT

- a. Ms. Kingsbury reported Mr. Fredrick Phillips had his 10 year anniversary with the District. The Board discussed looking at different options when it comes to service awards and maybe getting away from OC Tanner except when it comes to upgrading the diamond in the ring. This item will be brought back at a later date.

7. CHIEF FINANCIAL OFFICER'S REPORT

- a. Mr. Christensen stated each year the District is required by Utah Code to adopt and report the certified tax rate on or before June 22. This Certified Tax Rate will be used by Salt Lake County to levy property taxes on the properties within our District boundaries. Mr. Christensen recommends the Board adopt the certified Tax Rate of .000699 for the purpose of levying property taxes.

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board moves to adopt Resolution 18-06-13C that Midvalley Improvement District acting by and through its Board of Trustees, does hereby set, establish and adopt a Certified Tax Rate of .000699 for the purpose of levying taxes within the District for the year 2018.

- b. Mr. Christensen stated the Utah Office of the State Treasurer is rolling out a new internet platform for the Public Treasurers Investment Fund (PTIF) accounts which will enable authorized individuals to more easily manage the PTIF accounts. In order for the District to continue using the State's PTIF on-line system, the District must adopt, by several resolutions, which individuals will have certain permissions and rights to have access to and manage the PTIF accounts.

Resolution 18-06-13A is giving all rights to the General Manager, Treasurer, and the Chairman of the Board of Trustees.

Resolution 18-06-13B is giving the Chief Financial Officer the right to move funds between PTIF accounts and any related bank accounts. The Chief Financial Officer will

not have the ability to add or remove any bank accounts tied to PTIP accounts or to execute any necessary forms in connection with any changes on behalf of the District.

Upon Motion made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board moves to adopt Resolutions 18-06-13A and 18-06-13B to allow certain individuals certain rights to use the Utah Office of State Treasurer's on-line system for the PTIF accounts of the District.

8. SUPERVISOR'S REPORT

- a. Mr. Jones updated the Board on construction in the District
 - North Pines has 17 units connected and 9 more ready to hook up
 - 300 East 8000 South has been air tested and televised
 - 139 East 8000 South 8 Units but have not seen plans
 - Union Manor 8 Units on 1025 E So Union
 - Levine Farms 8400 South nothing is going on

9. TRUSTEES REPORT

No report

Adjourn Upon unanimous vote by the Board, the meeting was adjourned at 1:20 PM.