

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON MARCH 14, 2018 AT THE TIME OF 12:00 NOON, PRUSUANT TO NOTICE.

BOARD OF TRUSTEES PRESENT

**QUINN SPERRY - CHAIRMAN
SONDRA SMITH
BLAKE ROEMMICH**

OTHERS PRESENT

**MARK BELL, ATTORNEY
BRAD M. POWELL, DISTRICT MANAGER
CATHY KINGSBURY, TREASURER
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK
MARC JONES, OPERATIONS SUPERVISOR**

Meeting was called to order at 12:07 PM by Chairman Quinn Sperry.

1. PUBLIC COMMENTS

No one in attendance

2. MINUTES

Upon motion made by Ms. Smith, Seconded by Mr. Sperry and passed, the Board approved the minutes of the Board Meeting held on February 14, 2018.

3. ATTORNEY REPORT

- a. Mr. Bell reported on the final session of the Utah 2018 Legislative session and bills that could impact local Districts.

HP-133 *Employment Amendments – Nepotism* – Passed, Expands definition of nepotism to include a “household member”.

SB-70 *Human Resource Requirement* – Passed, Requires charter schools and local district to establish HR policies, assign HR responsibilities to a district employee or another person, assure the employee/person receives HR training.

SB-80 *Exempt and Apportioned License Plate Amendments*, Passed, removes annual registration requirements for vehicles with UHP and EX license plates.

Mr. Bell will look into whether or not the district vehicles need safety and emission inspection.

- b. Mr. Bell discussed the vehicle use policy and handed out Resolution #2018-03-14. Mr. Bell explained the new vehicle use policy brings together all the District's current related policies from the safety manual, employee manual and other resolutions and puts it in the general policy manual.

Upon Motion made by Mr. Roemmich, Seconded by Mr. Smith and passed unanimously, the Board adopted Resolution #2018-03-14 "A Resolution of the Midvalley Improvement District Relating to the Use of District-Owned Motor Vehicles".

4. GENERAL MANAGER/ENGINEERING REPORT

- a. Mr. Powell explained in 2012 the District purchased a high cube van and made it into a CCTV truck, the truck is now 6-7 years old and is in need of replacement. During the first two years of using the Cues equipment, we had relatively good experiences. Lately customer service with Cues has been questionable. Several times we have received our camera back from Cues and when we went to use it, it didn't work.

In February, Mr. Powell, Mr. Jones and Mr. Syme attended the WWETT show in Indianapolis, specifically to look at camera equipment. After reviewing the different equipment Mr. Powell stated they all thought RapidView, IBAK and EnviroSight were the best choices for our District.

The software the District is now using is GraniteNet. Cues stated the GraniteNet software will work with any other equipment. However, the other equipment suppliers say they can "make" it work, but it is difficult. Therefore, we would like to purchase the WinCan software at this time. We do not have a quote from them but the approximate cost would be \$20,000.

Mr. Bell recommended that the District delay the purchase pending the issuance of an invitation for bids or request for proposals, or through a cooperative purchasing agreement to be handled by the State.

Upon Motion made by Mr. Sperry, Seconded by Ms. Smith and passed unanimously, the Board moved to table this item and bring it back to the April board meeting.

- b. Mr. Powell stated he placed an ad in the Pumper and Cleaner magazines for 30 days to sell the GapVax with an asking price of \$200,000. Mr. Powell, while attending the WWETT show, talked to representatives from GapVax and gave them pictures and information on our truck and they seemed interested in purchasing the truck. After coming back from the show GapVax representative sent Mr. Powell an email offer to purchase the truck back for \$180,000, we countered with \$188,000. As of today we have not heard back from GapVax.

- c. Vehicle Policy – This item was discussed under Mr. Bell’s items; nothing new to add.
- d. There are two major upcoming construction projects at the South Valley Water Reclamation Facility (SVWRF): The nutrient removal project and the grit basin replacement project. The nutrient removal would be paid for by the contributing members based on ownership percentage. However, the grit replacement project would be based on flows. Mr. Powell stated he discussed this with Mr. Christensen and they both believe it should be paid based on ownership percentage (capacity rights) and not flows. Mr. Powell believes everything at SVWRF, except O&M, should be based on ownership and not flows. Mr. Powell will be discussing that capital related projects should be based on ownership at the next SVWRF board meeting.
- e. Mr. Powell stated the District received the Trust Accountability Program (TAP) award from Utah Local Government Trust (ULGT) along with a check for \$2,045.20. This award also entitles us to a discount that will be applied to our workers’ compensation premium.

For 2018, the ULGT has added a requirement that we provide an incentive program to help reduce accidents in our district; our employees have gone 7 years without an accident.

The District does not have an incentive program and does not feel we should be excluded from the TAP award because of that. The Trustees discussed different incentive programs the District could look at. One incentive suggestion would be a quarterly luncheon for employees who did not have an accident. Mr. Powell will work on an incentive program and bring back at a later date.

- f. Mr. Powell advertised the silver 2017 F-150 for sale on KSL.com. The asking price was \$43,000 or best offer and the ad used our usual wording. On Saturday, March 10th, we had an individual look at the truck and he brought in a check for the \$43,000 asking price. Mr. Sperry suggested we ask a little more for the next truck we sale because of the added upgrades costing the District more at time of purchase.

5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS

Upon Motion made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the February 2018 cash disbursement for \$224,583.48 and February 2018 employee earnings for \$65,450.

6. OFFICE REPORT

- a. Nothing new to report.

7. CHIEF FINANCIAL OFFICER'S REPORT

- a. Mr. Christensen stated Mr. Roemmich received his Trustee training.

8. SUPERVISOR'S REPORT

Mr. Jones reported on construction in the District:

- North Pines Villas (7800 So) 36 units construction continuing
- White Pines (8000 So) 9 units all connected
- IOP Services (7895 S 700 E) 9 units all connected
- Revel Park (300 East fka Olsen Sub) 8 units
- Hinton Sub (7800 So) East of North Pines 4 units

Slip-lining project should be done by March 27, 2018 and everything has gone well.

9. TRUSTEES REPORT

Adjourn Upon unanimous vote by the Board, the meeting was adjourned at 1:22 PM.