

**MINUTES OF THE ELECTRONIC MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON JANUARY 13, 2021 AT THE TIME OF 12:00 NOON, PRUSUANT TO NOTICE.**

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**BOARD OF TRUSTEES PRESENT (ELECTRONICALLY)**

**SONDRA SMITH – CHAIR  
BLAKE ROEMMICH – VICE-CHAIR  
RONALD SPERRY – REMOTE (Zoom)**

**OTHER PRESENT (ELECTRONICALLY)**

**MARK BELL – ATTORNEY - REMOTE  
BRAD M POWELL, DISTRICT MANAGER  
CATHY KINGSBURY, TREASURER  
BRENT E CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK  
RICK CECALA – OPERATIONS SUPERVISOR**

Meeting was called to order at 12:15 PM by Board Chair Sondra Smith. Ms. Smith reported the meeting is being held electronically due to the Covid-19 virus. The anchor location for the meeting is at Midvalley Improvement District office located at 160 East 7800 South Midvale Utah. The meeting was advertised as an electronic meeting to be held on Zoom with the information on how to attend the meeting using Zoom.

**1. PUBLIC COMMENTS/CERMONIES/PRESENTATION**

- a. No one attending electronically on Zoom or at the District office.

**2. MINUTES**

- a. **Upon motion** made by Mr. Roemmich, seconded by Mr. Sperry and passed unanimously, the Board approved the minutes of the Board Meeting held on December 15, 2020 as written.
- b. **Upon motion** made by Mr. Roemmich, seconded by Mr. Sperry and passed unanimously, the Board approved the minutes of the Audit Committee Meeting held on December 15, 2020 as written.

**3. ATTORNEY REPORT**

- a. Mr. Bell stated he would like to set up the Trustees Annual Open Meeting training for February and set a date in January for the employees Ethics Training.

**4. GENERAL MANAGER/ENGINEERING REPORT**

- a. Mr. Powell updated the Trustees on the sell and purchase of the new F-150's Ford Trucks. The 2019 Lariat was advertised on KSL Cars for \$47,000 on December 21, 2020

and we received a bid in January 8, 2021 for \$46,000. We sold the truck for \$46,000 which is \$200 more than we originally paid.

We've received one of the two trucks we ordered and the second F-150 truck should be ready for pick up from Young Automotive the week of January 18, 2021. As soon as we get delivery of the new truck the 2020 F-150 Platinum will be advertised with the asking price of \$48,500 or best offer.

The District is still down one truck but due to the pandemic the employees have not been attending conference or seminars and have not needed the truck for traveling. We will wait and purchase at a later date.

Mr. Powell stated he would like to replace one of the cleaning trucks. In the past we have been replacing the truck approximately every 3 years; the last cleaning truck we purchased was November 2017. Mr. Powell said he does not have any quotes/bids but wanted to give the Board a heads-up on this purchase, he anticipates the range to be \$450,000-\$500,000. He also anticipates that we can sell the old cleaning truck for about half of the cost of a new truck.

Mr. Powell stated Owens Equipment has the Utah State contract for the Vactor (cleaning truck) and he will probably purchase through them. There is one issue and that is the operators would like to have Peterbilt cab and chassis but the Utah State contract comes with a Freightliner. Mr. Powell will find out if we can still use the State Contract if the cab and chassis is changed.

- b. Mr. Powell stated he modified Appendix G, Education Assistance Policy", of the Employee Manual. The change was to Section E, Paragraph 2 to make our policy in line with Section 127 of the Tax Code. The total maximum reimbursement amount per employee for tuition and mandatory, course related fees are \$5,250 per year, per section 127 of the Tax Code.

Mr. Bell recommended after the first sentence, per Section 127 of tax code "add", "as such amounts as amended in the future."

**Upon motion** made by Mr. Roemmich, seconded by Mr. Sperry and passed unanimously, the Board ratified the change to Appendix G, "Education Assistance Policy" of the Employee manual to reflect the IRS guidelines in Section 127 of the Tax Code and add "as such amounts as may be amended in Section 127 in the future".

- c. Mr. Powell stated in a previous Board meeting, September-October, the Board approved to delay the bidding for the District's site improvement to the first of January.

On January 6, 2021, Mr. Powell and Mr. Cecala met with Meridiain Engineering to talk about putting the project out to bid. Meridian will give Mr. Powell the package that needs to be advertised and we will move forward with the bid process.

In the October Board meeting, the Board approved the purchase of RAB Lighting SLIM26 lights. Mr. Powell sent an information letter letting Midvale City know the lights had been changed per their request. Mr. Powell received a letter back from the City stating the 5100K (Kelvin) we installed did not meet their standards, the lights needed to be 4100K. Mr. Powell will continue discussing this issue with Midvale City to see if we can resolve the issue without replacing the lighting.

- d. Mr. Powell updated the Board that one employee has tested positive for COVID-19 and that employee has been quarantined at home.

Mr. Powell reported his computer crashed and will need to be replaced.

## **5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS**

- a. **Upon Motion** made by Mr. Roemmich, Seconded by Mr. Sperry and passed unanimously, the Board ratified the December 2020 cash disbursements for \$272,755.07.

**Upon Motion** made by Mr. Roemmich, Seconded by Mr. Sperry and passed unanimously, the Board ratified the December 2020 employee earnings for \$127,457.

## **6. OFFICE REPORT**

- a. No Report

## **7. CHIEF FINANCIAL OFFICER REPORT**

- a. Mr. Christensen reported he is getting ready for the District's audit and reported that the auditors select various cash disbursement and employee earnings reports throughout the years and trace it back to our books to make sure the reports and books match.

## **8. SUPERVISOR'S REPORT**

- a. Mr. Cecala reported construction in the District is going well. Mr. Cecala stated he is working on the manhole rebuild project and will start the project in the spring when the weather changes.

Mr. Cecala stated Sunset Gardens at 380 East 7200 South will be torn down, a 12-duplex, will be replaced with an 89-unit apartment complex.

**9. TRUSTEES**

- a. No Report

**10. CLOSED MEETING**

- a. No Closed Meeting

**ADJOURN:** Upon unanimous vote by the Board, the meeting was adjourned at 12:40 PM. The next Board meeting is February 10, 2021 at Noon.

**ADJOURN**